**Instruction – termination of enrolment**

**Difference between submitting a request for ‘termination of enrolment’ and ‘not re-enrolling’**

With the <Terminate enrolment> option you apply to terminate your enrolment in the current academic year as per the first of the next month. Make sure that your request for termination of enrolment is submitted via Studielink no later than the last day of the month at 11:59 PM in order to be deregistered as of the 1st of the following month.

With the <I do not wish to re-enrol> option you inform your institution for higher education that you wish to terminate your enrolment as per the end of the academic year, on 31 August.

➔ **Step 1:** Log in to your Studielink account. On the left side of your Studielink dashboard are your enrollments. Choose the red button ‘Terminate enrolment’ to request a termination of enrolment.

➔ **Step 2:** Now you see the form <Add request for termination of enrolment>.

Fill in the form: the reason for termination and per which date you wish to terminate your enrolment.

For example if you fill in the request in the month April, 1 May is the first possible date by which termination is possible. Answer the specific questions which may be asked by your institution for higher education.
Request for termination of enrolment

Reason

- Graduation
- Termination of enrolment (in between times or after obtaining propaedeutic phase)

Terminate enrolment by

Additional information

☐ I confirm my request for termination of enrolment

You do not have to answer any questions at the moment

➤ Step 3: Confirm your request by ticking the box and click the blue button <Confirm>.

Your request will be sent to and processed by your institution for higher education.

If you have other questions and want to find out more about Studielink and how it works, go to https://info.studielink.nl/en or find the answer to a specific question at https://help.studielink.nl/en/.